



**Summer/Winter Camp
Enrollment Kit**



AdvancED accredited preschool



3521 North Star Road, Richardson, Texas 75082
Tel: (972) 235-KIDS (5437) Fax: (469) 916-8314 Hours: 6:30 AM - 6:30 PM
www.krkrichardson.com

SUMMER CAMP ENROLLMENT APPLICATION

CHILD'S INFORMATION

Child's Name: _____

Address: _____

Date of Birth: _____ Sex: Male Female

Elementary School that Child Attends: _____

PARENT / GUARDIAN'S INFORMATION

Primary Guardian Full Name: _____

Primary Guardian's DOB: _____ Primary Guardian's DL Number: _____ State: _____

Residential Address (if different than child's): _____

Employer's Name & Address: _____

Phone Numbers (Home/Work/Cell): _____

E-mail: _____

Guardian 2 Full Name: _____

Residential Address (if different than child's): _____

Guardian 2 DOB: _____ Guardian 2 DL Number: _____ State: _____

Employer's Name & Address: _____

Phone Numbers (Home/Work/Cell): _____

E-mail: _____

CHILD'S LIVING ARRANGEMENTS

Child lives with both parents Primary Guardian Guardian 2 Other (specify): _____

Are there any custody matters that the Center needs to be aware of? Yes* No

* If there are custody issues affecting the child, please provide the Center with a copy of the relevant Court's decree.

FOR OFFICE USE ONLY

- | | |
|--|--|
| <input type="checkbox"/> School Leader Setup | <input type="checkbox"/> Master Attendance Calendar Updated |
| <input type="checkbox"/> MS Outlook Setup | <input type="checkbox"/> Parent/Guardian Picture ID's copied |
| <input type="checkbox"/> Family Handbook E-mailed | <input type="checkbox"/> Orientation Tour |
| <input type="checkbox"/> Attendance Chart for Activities | <input type="checkbox"/> Transportation & Medical Consents |
| <input type="checkbox"/> Online Video Setup | <input type="checkbox"/> Other: _____ |



Parental Agreement with Center

Kids 'R' Kids Richardson (hereinafter "Center") agrees to provide Summer Camp childcare for the child named on Page 1 of this Enrollment Application as follows:

- Week 1: Jun 5-9 Week 2: Jun 12-16 Week 3: Jun 19-23 Week 4: Jun 26 – Jun 30 Week 5: Jul 3-7
- Week 6: Jul 10-14 Week 7: Jul 17-21 Week 8: Jul 24-28 Week 9: Jul 31 – Aug 4 Week 10: Aug 7-11
- Week 11: Aug 14-18 **Drop-in:** _____ (specify dates) .

[Note: Center is open between 6.30AM – 6:30PM Mon-Fri]

1. The child may be released to the person(s) signing this agreement, or to the following:

NAME *	ADDRESS	PHONE	RELATIONSHIP

*The individual(s) named above is (are) adults over the age of 18 and must be able to produce proper identification to the Center to secure release of the child.

2. I agree to pay the weekly Summer Camp Tuition (\$215.00 weekly or \$85 drop-in) for the weeks or days chosen above by the close of business on Friday for the upcoming week. I understand also that if payment is made after 12 noon on Monday, I will incur a late fee of \$25 and thereafter a \$5 late fee for each day that the tuition is late. The Center retains the right to dis-enroll my child if the tuition is not received in a timely manner, at which time the remaining balance will be charged to my credit card on file.
3. I understand that the Registration fee is \$50 if my child is registered at the Center for five (5) or fewer weeks and that it is \$100 for more than five (5) weeks and that the Registration fee is nonrefundable. I also understand that if I'm choosing the drop-in rate, there are no Registration fees. I also understand that the first \$25 of the weekly Summer Camp Tuition is comprised of a nonrefundable security deposit and cannot be applied towards other week (this sentence does not apply to the drop-in rate). This security deposit will be credited towards the weekly Tuition that my child is in attendance at the Center.
4. I agree to provide the Center with all necessary information (date, prescription number, etc.,) pertaining to administering any medicine(s) to my child. Completed information must be received before administration.
5. I understand that the Center will provide my child with all regularly scheduled snacks and lunch during his/her hours of attendance. No outside food permitted.
6. I understand that it is my responsibility to escort my child into and out of, and to sign my child in and out of the Center. I understand that a staff member will escort my child into the Center when being transported from field trips, by any emergency vehicle (e.g. ambulance), or Center transportation.
7. Transportation is provided on planned field trips with parental permission. A Summer Camp T-shirt and closed toe shoe/sandal must be worn to participate in any off-site field trip. The first T-shirt (\$10.00) is provided by the



Security Agreement

I, the undersigned Primary Guardian or Guardian 2 of the child named on Page 1 of this Enrollment Application agree with the Center that:

- In the event that I am one week or more late on tuition payments; or
- In the event that I owe for materials or late pick up fees; or
- In the event I leave Kids 'R' Kids Richardson ("Center") with any unpaid balance on my Account; or
- In the event that I leave the Center without a Two Week Notice (see Parent Handbook for the requirement for the advance Withdrawal Notice)

The credit card captioned shall be charged by the Center for the outstanding balance and any associated late fees. I acknowledge my agreement with this Security Agreement by my signature below.

Card Type: Visa MasterCard

Card Number: _____ - _____ - _____ - _____

Expiration Date: _____ Card Security Code: _____

Cardholder Signature: _____ Date _____

Cardholder Name: _____

_____ Staff member to initial after verification of information.



Water Splash Park Liability Release

I, the undersigned Parent or Guardian of the child named on Page 1 of this Enrollment Application hereby agree to allow the child named herein to participate in Water Splash Park activities, and further agree to indemnify and hold the Center harmless from and against any and all liability for any injury which may be suffered by the aforementioned child arising out of or in any way connected with her/his participation in this activity. To participate in any water splash activities, the child named herein must wear safety "swim shoes" (also known as pro-water shoes), and must be provided with a swimsuit/trunks, sun tan lotion, and towel.

I recognize and acknowledge the risk of physical injury and agree to assume the full risk of any injuries, including damages that may result from any injury sustained while participating in activities related to the program or from using the Center's facilities or equipment. I do fully release the Center, its employees and officers from their own negligence for failure to properly design, inspect, or supervise the activities to be engaged in or equipment to be used by the child for whom the undersigned has signed the release. The Center does not provide any medical or other insurance protection or benefits for those who use recreational equipment or engage in activities on Center's premises.

I agree to be financially responsible for any damage to property my child may cause during an activity.

Health & Immunization Records

My child attends the Elementary School listed on Page 1 of this Enrollment Application and a copy of his/her current health, immunization, vision and hearing screening record is with the school's office and all such required immunizations are current.

I understand that I have to notify the Center in advance should any special medical conditions need to be followed regarding my child and which the Center shall follow in the event of any health or injury emergency involving my child. Of course, an attempt will be made to reach me by phone when any actual or perceived injury occurs.

Dress Code Policy

I understand that my child is required to wear **closed toe** shoes (or closed toe sandals) to attend the Center. I understand that flip flops or any open toe footwear, drawstrings, Jewelry and any technology is not allowed at the Center because they pose a safety hazard to my child in the playground and during any outdoor field trip activities. A deviation from this policy may result in my child being excluded from participation in the field trip activity.

Guardian's signature **X** _____

Date: _____



Photo and Internet Video Release

1. Current technology has given our Center the opportunity, through computers, video and the internet, to offer a unique way for parents and families to have peace of mind about their children while at work by being able to monitor them and their activities on video by internet connectivity. The center is happy to be able to offer this technology as a complimentary service to our parents.
2. As a parent, you agree not to permit, divulge, reproduce, print or save in any way or any medium, any images, prints or video images of any portion of the center's premises or any of the center's children without prior consent of the center. This involves the security of the center and those of your and other children and should always be observed. Your signature below and/or on the enrollment application of your child constitutes affirmation of your full and voluntary understanding and acceptance of these conditions with respect to your children, your express waiver of all Rights of Privacy in connection therewith, as well as your agreement that you assume all risks involved in furnishing such images, and your release of the center from any and all liability for damage of any nature arising or resulting from its furnishing of this service, whether negligent or not.
3. I hereby assign and grant to the photographer, or those for whom the photographer is acting as indicated above, the right and permission to copyright and/or use on social media and/or publish, and republish, photographic pictures and portraits of the minor named below in which said minor may be included in whole or in part, in color or black and white, made through any media by the photographer at his studio or elsewhere, including the use of any printed matter in conjunction with such photographs.
4. I hereby waive my right to inspect and/or approve the finished photograph or advertising copy or printed matter that may be used in conjunction with such photographs, or to the eventual use that it might be applied.
5. I hereby release and discharge the above, its assigns, and all persons acting under its permission or authority or those for whom it is acting, from and against any liability as a result of any distortion, blurring, alteration, or optical illusion that may occur in the taking of the picture, or processing or reproduction of finished product.
6. I hereby warrant that I am of full age and competent to contract for the minor named on Page 1 of this Enrollment Application in so far as the above is concerned. I have read the foregoing release and warrant that I fully understand the contents thereof.

X

Guardian's Signature

Date



Health and Emergency Permission Record

Doctor's Name:	Phone:
Dentist's Name:	Phone:
Health Insurance Provider:	Phone:
Does the child have physical problems, mental health disorders, or developmental disabilities, which would limit the child's participation in the program and any outdoor activities or field trips?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Specify:	
Does the child have allergies? (foods, medications, insects, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Specify:	
Are there any special procedures that are required in caring for the child?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Specify:	

The Center's emergency medical procedure is to (in the order listed below):

1. Contact the parent(s)
2. Contact person listed as alternate/emergency contact (listed on Page 2 of the Enrollment Application)
3. Call emergency medical team, if necessary
4. Have emergency medical team transport child to nearest hospital
5. Seek medical attention from:

The Center will use the following medical hospital in the event of a health related emergency involving your child: **Methodist Richardson Medical Center**

Hospital Address: 2831 East George Bush Turnpike (at intersection of Renner Road & Bush Tpk), Richardson, Texas

I give my permission for the Center to seek medical attention for my child in the event of an emergency if I cannot be reached, and to hold harmless and release the Center and Kids 'R' Kids International, Inc., from all liability. I further agree to keep the Center informed of changes in telephone numbers, etc., where I can be reached.

Parent's signature **X** _____

Date: _____



Acknowledgement and Receipt Agreement

Acknowledgement and Receipt - Discipline and Behavior Management Policy

Praise, positive reinforcement, and redirection are effective methods for the behavior management of children. When children receive positive, non-violent, and understanding interactions from adults and others, they develop good self-concepts, problem-solving abilities, and self-discipline. Based on this belief of how children learn and develop values, this facility will practice the following discipline and behavior management policy taken from the Kids 'R' Kids Parent Handbook and the NAEYC Code of Ethics.

At Kids 'R' Kids Learning Academy we use a method of 'redirection' to guide children toward appropriate behavior. If a child is engaged in behavior that is not conducive to a safe and happy learning environment, the teacher will "redirect" the child toward appropriate behavior.

"Above all, we shall not harm children. We shall not participate in practices that are disrespectful, degrading, dangerous, exploitative, intimidating, emotionally damaging, or physically harmful to children." (NAEYC Code of Ethics – Principle-1.1)

I, the undersigned parent or guardian of _____ (print child's full name), do hereby state that I have read a copy of the Center's Discipline and Behavior Management Policy and that the facility's director (or other designated staff member) has discussed the facility's Discipline and Behavior Management Policy with me.

Date of Child's Enrollment: _____

Signature of Parent or Guardian: _____

Signature of Director (or designated staff member): _____

Distribution: One copy to parent or guardian, signed copy to be kept with child's facility records

Acknowledgement and Receipt of Family Handbook

The registration of a child is considered an acceptance, on his/her part and on the part of his/her families or guardians, of the terms and conditions of the Family Handbook and all of our School's rules and regulations, including the School's judgment on disciplinary sanctions or dismissal of a child.

The rules and regulations contained in this Handbook are not meant to be comprehensive. Rather, they presuppose the good will and judgment of a child in all circumstances in which he/she may find himself/herself and are subject to the School's ultimate discretion, judgment and interpretation.

Children and families or guardians are asked to familiarize themselves with all of the information contained in this Family Handbook and to sign this form. The Handbook is always available online on our website www.krkrichardson.com

We have read, understood and agree to abide by and honor all statements and provisions set forth in the Family Handbook or as they may be changed from time to time by the School.

Child

Age

Date

Guardian

Relationship

Date



Transportation Agreement

I agree for the child named on Page 1 of this Enrollment Application to be transported by the Center for:

- ✓ field trips
- ✓ emergencies

TRANSPORTATION GUIDELINES

- In the event the designated location is unable to receive children they will be returned to this Kids 'R' Kids Richardson center.
- Children will not be left unattended in any vehicle used for transportation.
- Children will wear seat belts.

Center will assume the above schedule of transportation will be followed unless we receive different instructions from parents. These instructions should be received by the Center at the earliest possible time.

Parent's Signature **X** _____

Date _____

YOU WILL RECEIVE A COPY OF THE RULES THAT CHILDREN ARE EXPECTED TO FOLLOW WHILE IN THE VEHICLE. WE ASK THAT YOU REVIEW THESE RULES WITH YOUR CHILD/CHILDREN.

IT IS OUR GOAL TO PROVIDE A SAFE ENVIRONMENT FOR EACH CHILD WHILE IN THE VEHICLE.